

ACTING CAPACITY

MOTOR TRANSPORT SERVICE
DEPARTMENT OF TRANSPORTATION
Bureau of Maintenance and Operations
Direct Hire
STATEWIDE JOB OPPORTUNITY

ACTING CAPACITY

Division: V

Date Posted: 7/25/03

Job Location: ROCKLAND

PLEASE POST

Date Closing: 8/15/03

ACTING CAPACITY

Crew: 8015

Bulletin #: 0-14-03

Salary: Range 6

Job Classification: Laborer II

Value of State-Paid Health and Dental Insurance: \$265.82 biweekly

Value of State's share of employee's retirement: 16.07% of pay

Job Description: Semi skilled manual work of all descriptions in the construction and maintenance field. May have the responsibility for a small crew of manual workers or perform semi skilled work alone or assist skilled tradesmen in the performance of their various duties. Makes repairs to buildings and facilities using carpentry, electrical, plumbing, masonry, and other tools of the trade. Services automotive equipment with oils, gas, greases, and changes tires. May act as a parts runner, janitor, or stockroom helper when needed. Performs related work as required. May involve assignments to any area of the state and overnight stays. Work other than regular hours is required to fulfill the performance of essential services.

Required Knowledge and Abilities: Knowledge of the tools, materials, and machinery used in the maintenance and constructions trades. Ability to service equipment and make minor repairs to it. Ability to understand and follow basic instructions. Ability to move and lift heavy objects.

Minimum Qualifications: Possession of the above required knowledges and abilities. Possessions of a Class C Maine driver's license.

Other:

Necessary Special Requirements: Ability to pass a physical examination and state tests to operate departmental vehicles if the requirements should develop. Must be able to get to work by the start of the work shift, and be available for call outs in the winter season and/or emergencies. Employees in this class, as a condition of employment, must provide and wear safety boots while in work status, which meet ANSI standards and which are at least six (6) inches in height. Employees must wear and use other safety equipment as required. As a condition of successful employment, the selected applicant must pass a job specific physical examination prior to employment.

Selection Process: Selection will be made on the basis of experience, past records, and performance on an interview. Applications will be screened in order to select candidates for an interview.

Application Process: Each applicant (including employees interested in a transfer) must complete the Direct Hire Application For Per 3 and the MDOT Supplement Form PR-6. These applications must be received by 4:30 p.m. on the closing date listed above. Applications must be sent to: Walter Wieczorek, Director MOTOR TRANSPORT SERVICE 105 Capitol Street, Station 26 Augusta, Maine 04333.

6/97 MDOT IS AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

POST: All crew headquarters and the Motor Transport Garage in all Divisions Personnel-Augusta EEO-Augusta Employee Relations-Augusta DOT Divisions Offices
laborer2 7/28/03 kst